

April 3, 2017

To: Parents, Grandparents and Friends of EWA

RE: End of Grade (EOG) Proctoring/Volunteering

Dear EWA Family and Friends,

It is that time of year again when we begin to prepare the schedule for Elementary and Middle School EOG Testing. This is the perfect opportunity for you to both volunteer at EWA and assist our students in a very important way! EWA is in need of test proctors. Below are a few commonly asked questions about proctoring.

What is a proctor? A proctor is someone who assists the staff member with maintaining a proper test environment by helping monitor the room.

When are the dates of the test? Testing begins Monday, May 15th and continues until Thursday, May 25th.

What is required to be a proctor?

1. You must be 18 years of age or older and not currently enrolled in a public secondary school.
2. Attend proctor training prior to test dates
3. Be available at least one of the testing dates.

When is proctor training offered? . You only need to attend **ONE**

1. Wednesday, 5-10-2017 12:00- 12:30

OR

2. Friday, 5-12-2017 3:30-4:00 pm

What times does proctoring take place? We ask that you plan to be here from 8:15 -12:00. You may be released early depending on where you are assigned to proctor.

How many days do I have to proctor? You can proctor as few as 1 day or everyday!

Again, we NEED your help proctoring to help make testing successful! If you are interested in volunteering to proctor please email me at ecracchiolo@eastwakeacademy.org with your name, best contact information and what days you are able to volunteer.

Thank you,

Erin Cracchiolo

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